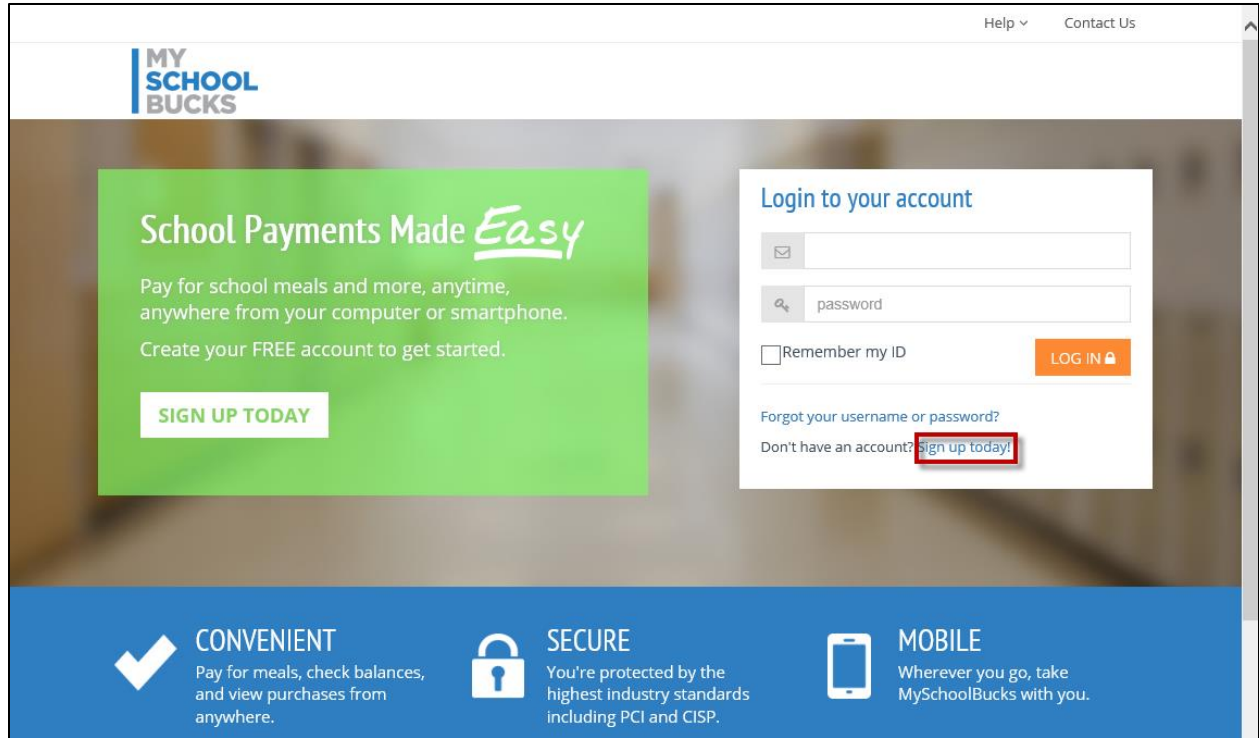


MySchoolBucks Login/ Sign Up Guide

My School Bucks is primarily used for student meal accounts. However, if you already have an account and need to make a payment toward a different product other than meals, please skip to page 5.

If you do not have an account with MySchoolBucks.com, then click on “Sign up today!”



Fill in the fields below with the user information (not the student’s information).

<h3>Sign Up</h3>	
Search for your district by state	
<input type="text" value="Select State/Province"/>	
<input type="text" value="First Name"/>	
<input type="text" value="Last Name"/>	
<input type="text" value="E-mail Address"/>	
<i>NOTE: This will be your username</i>	
<input type="text" value="Password"/>	
<input type="text" value="Re-type Password"/>	
<i>MUST be at least 6 characters long</i>	
Security Question #1	
<input type="text" value="In what city did you attend high school?"/>	
<input type="text" value="Answer #1"/>	
Security Question #2	
<input type="text" value="What are the last 4 digits of your social security number?"/>	
<input type="text" value="Answer #2"/>	
<input checked="" type="checkbox"/> I would like to receive feature updates, news and promotional emails from MySchoolBucks	
By creating an account, I accept the MySchoolBucks Terms of Service and Privacy Policy.	
<input type="button" value="CANCEL"/> <input type="button" value="CREATE ACCOUNT"/>	

Follow prompts. Settings can be adjusted later under My User Profile.

The screenshot shows the 'Verify Phone' step of the MySchoolBucks sign-up process. At the top, there is a navigation bar with 'Welcome, [User Name]', 'Northside Independent School District', 'Help', and 'Contact Us'. Below this is a blue header with the 'MY SCHOOL BUCKS' logo on the left and 'HOME MEAL ACCOUNTS' on the right. A secondary blue bar contains 'Sign Up' on the left and 'HOME > SIGN UP' on the right. The main content area features a white box with the heading 'Verify Phone' and the text: 'You have selected to allow MySchoolBucks to text you. Please follow the instructions provided in the text message sent to you, so that we may verify your number.' A red-bordered button labeled 'CONTINUE' is positioned to the right of this text. The footer includes the 'Heartland Payment Systems' logo, copyright information for 2015, and sections for 'ABOUT MYSCHOOLBUCKS' (with links for About Us, Contact Us, and Help), 'MOBILE APPS' (with links to the App Store, Google Play, and Windows Phone Store), and 'GET SOCIAL' (with Facebook and Pinterest icons).

Click "Continue to Add a Student".

The screenshot shows the 'Continue to Add a Student' step of the MySchoolBucks sign-up process. The navigation bar and header are identical to the previous screen. The main content area features a white box with the text: 'Your user profile was created successfully. A welcome email has been sent to your inbox. Now let's add a student...'. Below this text are two buttons: a red-bordered button labeled 'CONTINUE TO ADD A STUDENT' and a white button labeled 'SKIP THIS STEP, I'LL DO IT LATER'. The footer is identical to the previous screen.

Fill in student info below. When finished, click "Find Student".

Add Student

To add a student to your account please enter their name and identifying information.

Northside Independent School District

- Select School -

Note: If your child attends school in a different school district please use the district selector at the top of the page to switch.

First Name

Last Name

Birthdate (mm/dd/yyyy)

Student #

[Don't have your child's student ID?](#)

CANCEL FIND STUDENT

MySchoolBucks.com also tracks meal balances and payments. At this screen please select if you would like a "low balance" notification along with the "low balance" amount. You may uncheck the box if you do not wish to receive an email for a low balance amount. Continue by clicking ADD STUDENT.

Add Student

School: [REDACTED]

First Name: [REDACTED]

Last Name: [REDACTED]

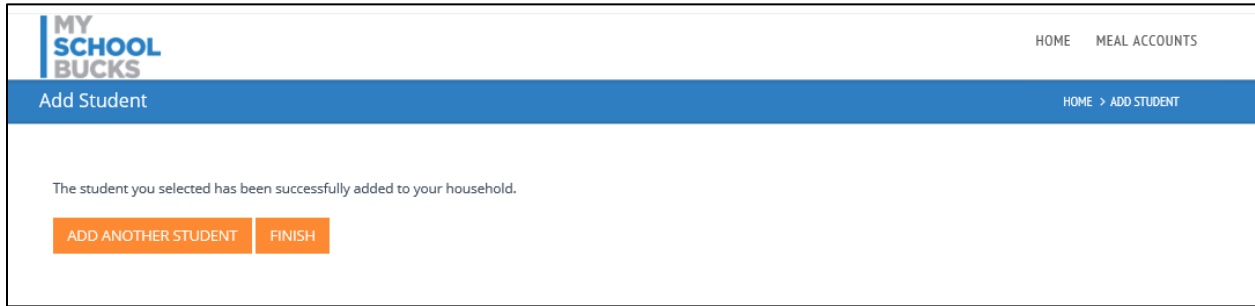
Grade: [REDACTED]

Send email when meal account balance reaches or falls below:

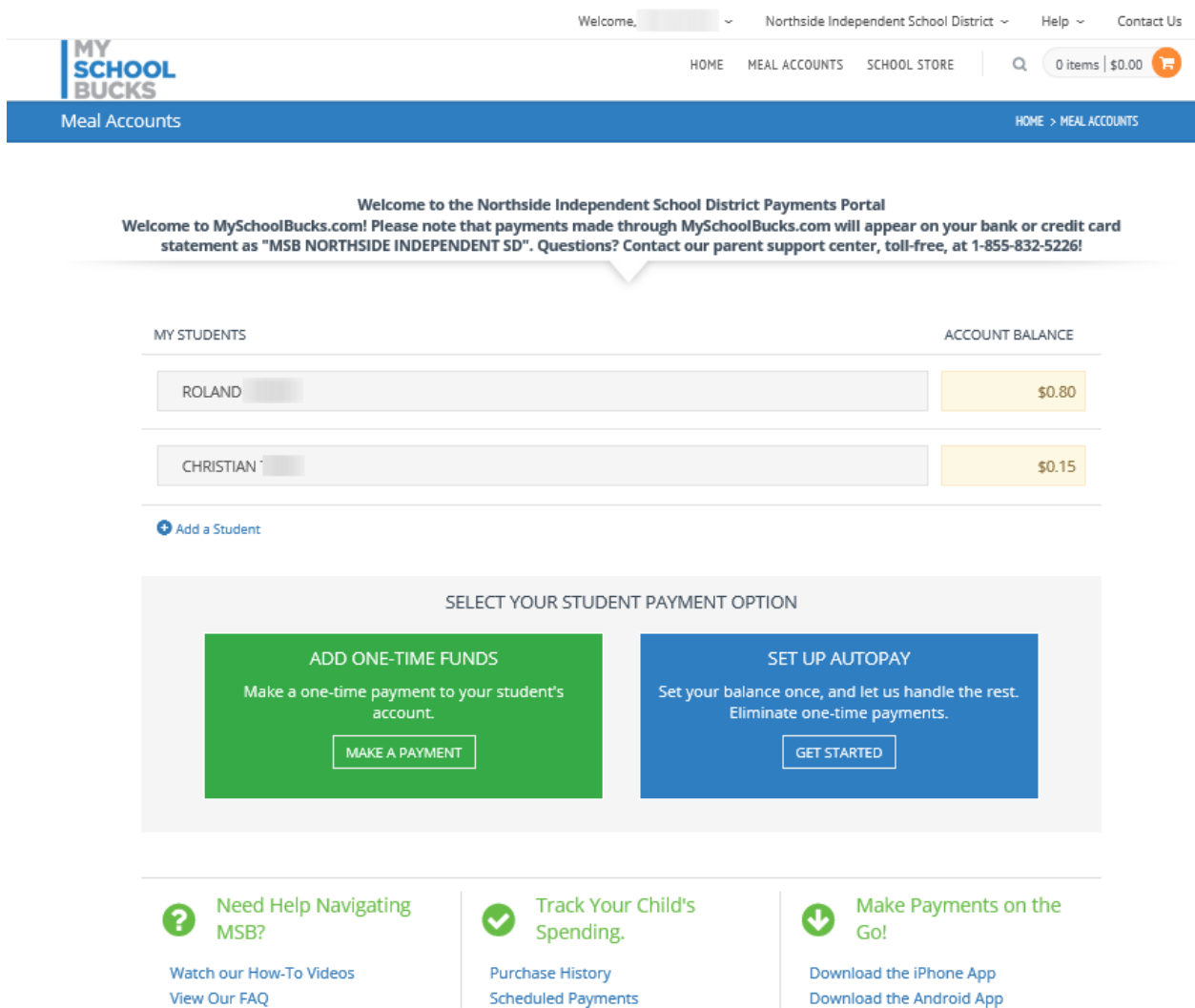
\$ 10.00 Temporarily disabled by your district

CANCEL ADD STUDENT

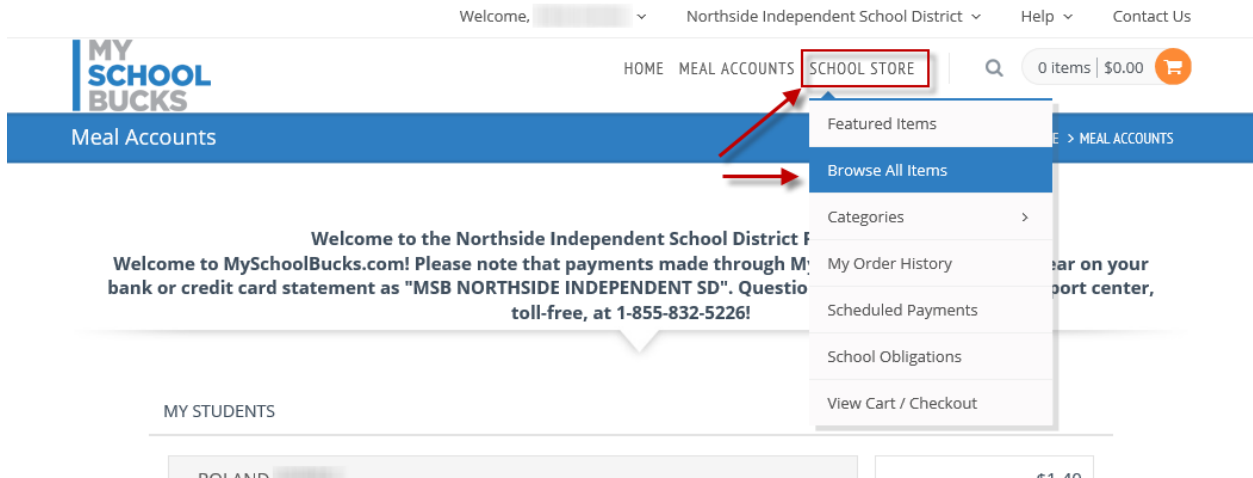
A confirmation page should appear stating it was successful. At this point, you may add another student to your account by clicking “Add Another Student”. If you are done adding students, click “Finish”.



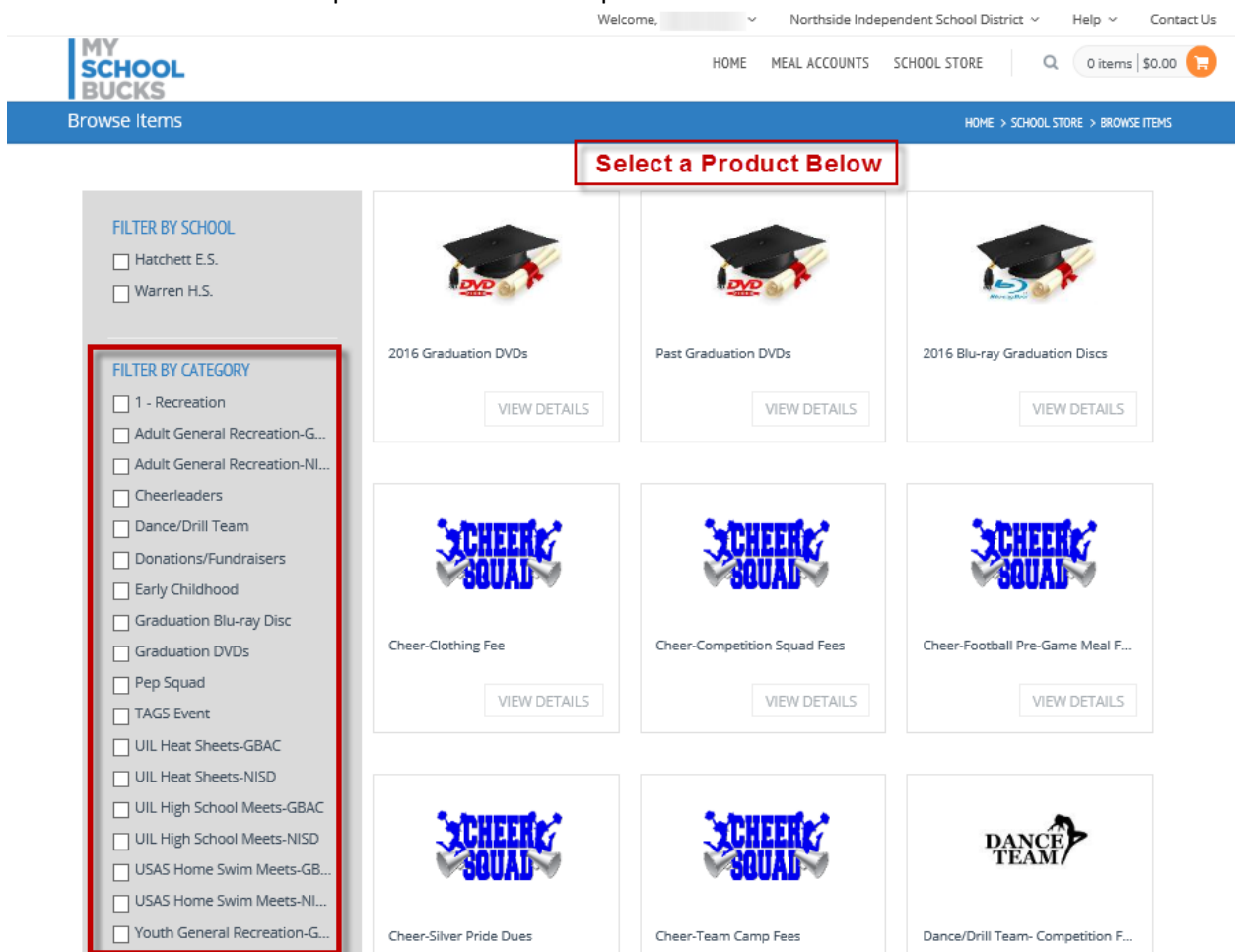
You will be directed to your home screen where you can view your child’s lunch balance, make meal payments, set up auto payments, and many more options. If you need assistance, you can click the “Help” drop-down on the upper right corner. Then you can click on “? Help” for more instructions or on the “How-To Videos”.



If you wish to make a payment for a different item other than your student's meal account, please select from the "School Store" drop down and click on "Browse All Items".



Select a CATEGORY to filter products. Click on the product in the middle section.



Enter information requested, and click "ADD TO BASKET".



Cheer-Clothing Fee

Amount to Pay: 256.00

Student: CHRISTIAN

[+ Add a Student](#)

Parent/Guardian First & Last Name: John Smith

Phone Number: 210-555-5555

Email Address (Optional): johnsmith@email.com

[CANCEL](#) [ADD TO BASKET](#)

At this point, you may select another product to make a payment. If you are finished, you can select the shopping cart icon to review. Click "VIEW CART/CHECKOUT".

The screenshot shows the My School Bucks website interface. At the top, there is a navigation bar with the logo, a search bar, and a shopping cart icon containing one item for \$256.00. Below the navigation bar is a blue banner with the text "Browse Items". The main content area is divided into a left sidebar with filters and a grid of product listings. The filters include "FILTER BY SCHOOL" (Hatchett E.S., Warren H.S.) and "FILTER BY CATEGORY" (1 - Recreation, Adult General Recreation-G..., Adult General Recreation-NI..., Cheerleaders, Dance/Drill Team, Donations/Fundraisers, Early Childhood, Graduation Blu-ray Disc, Graduation DVDs, Pep Squad, TAGS Event, UIL Heat Sheets-GBAC, UIL Heat Sheets-NISD, UIL High School Meets-GBAC). The product grid displays six items, each with an image, title, and a "VIEW DETAILS" button. The items are: 2016 Graduation DVDs, Past Graduation DVDs, 2016 Blu-ray Graduation Discs, Cheer-Clothing Fee, Cheer-Competition Squad Fees, and Cheer-Football Pre-Game Meal F... A red box highlights the shopping cart icon in the top right, and another red box highlights the "VIEW CART / CHECKOUT" button in the top right of the product grid.

Review your payment & choose a payment method. A convenience fee of 3.75% will be added to the transaction total.

Complete transaction by clicking on "PLACE ORDER".

Welcome, [Redacted] Northside Independent School District Help Contact Us

MY SCHOOL BUCKS HOME MEAL ACCOUNTS SCHOOL STORE 1 items | \$256.00

Place Store Order HOME > SCHOOL STORE > PLACE STORE ORDER

NAME	STUDENT	UNIT PRICE	QUANTITY	AMOUNT
Cheer-Clothing Fee	[Redacted], CHRISTIAN	\$ 256.00	1	\$256.00

Parent/Guardian First & Last Name:: John Smith
Phone Number:: 210-555-5555
Email Address (Optional):: johnsmith@email.com

Choose a payment method:

VISA MasterCard DISCOVER
CREDIT CARD

Visa ending in (Primary)

Enter a new credit card

Subtotal	\$256.00
Sales Tax	\$0.00
Program Fee	\$9.60
Total	\$265.60

PLACE ORDER

By clicking Place Order, you agree to our terms of service

A confirmation email will be sent to which the My School Bucks account is registered.

For troubleshooting, please call the NISD Online Payment Support line at 210-397-1199 for assistance.