

TITLE I PROGRAM NEWSLETTER

December 2017/January 2018

Title I BOY Documentation Now Due

- Parent/Family Involvement Presentation Staff Viewing - Agenda and Staff Sign-in Sheets
- Right to Know Letter (English and Spanish)
- Parental Involvement Policy (English and Spanish)
- Compact (English and Spanish)
- Annual Title I Meeting - Notification, Agenda, Sign-in Sheets, Minutes, Presentation/Handouts
- Campus Leadership Team Meetings - Agenda, Sign-in Sheets, Minutes (Aug, Sep, Oct)
- Parental Involvement Committee - Parent/Family Survey, PIC Meeting Documentation



Reminder emails were sent out the week of November 13th to principals, bookkeepers, and Parent and Family Engagement Committee Chairs. This email is a reminder for a few missing compliance items not the entire beginning of the year list. Please follow the due dates on the Administration Checklist and the Parent and Family Engagement Committee Checklist. Copies of all beginning of the year items listed above should have been sent to our office by October 31, 2017. We can be audited at any time! "Black Box" checks are being scheduled now for those campuses missing BOY documentation.

Periodic Certifications

We are trying something new this year. Instead of receiving these certifications via email, the forms for each of your 100% federally funded employees will be distributed at the Principals' Meeting in February. A principal signature is the only one required. Since supplemental employees should know their funding source, it is up to the principal to inform these staff members how they are funded - Title I or SCE. An employee's funding source determines his/her job description. Any discrepancy must be addressed immediately as it often involves a personnel action notification to the Human Resources Department.

Additional Title I Funds Requests

Additional funds are available again this year to fund initiatives that you may not have been able to fund through campus allocations. Your request must follow all guidelines for Title I funding. Please be thoughtful and reflective on how to best meet your campus needs in order to achieve academic success. Deadline for submission of this request is Friday, January 26, 2018, but may be turned in any time before that. All submissions will be reviewed and you will receive an email from Lisa Turner indicating if your submission was approved or denied. Some requests may require additional information.



Remember to keep track of Title I expenditures to assist in the completion of your campus Title I Program Evaluation. This document is due Friday, May 18, 2018.

Thanks

The following campuses had parents/staff attend Region 20's Family and Community Symposium in November: Boone, Burke, Carlos Coon, Carnahan, Cody, Colonies North, Esparza, Glenn, Glenoaks, Knowlton, Leon Valley, Martin, McDermott, Myers, Northwest Crossing, Passmore, Timberwilde, Neff, Rudder, Holmes, Jay. Thanks for supporting Region 20 ESC initiatives.

Title I Advisory Council

The first meeting for the current school year is scheduled for Tuesday, December 19, 9:00-11:30 at NAC. Invitations have been sent out to all attendees.

Please remind your parent representative to attend.

December Title I Webinar

Tuesday, December 12, 1:00
or
Friday, December 15, 9:00

January Title I Webinar

Tuesday, January 9, 1:00
or
Friday, January 12, 9:00

Please see calendar invite for webinar link.