

Parents can check daily attendance  
and grades at NISD Parent Connection:  
[nisd.net/parent-connection/](http://nisd.net/parent-connection/)

## Community Resources

( area code 210 unless noted )

### Alcohol/Substance Abuse

Alcoholics Anonymous	828-6235
Center for Health Care Services	731-1300
Palmer Drug Abuse Program	697-9766

### Child Placement Facilities

Baptist Children's Home Ministries	674-3010
Boys Town	271-1010
Boysville	659-1901
Providence Place	696-2410
St. Peter – St. Joseph Children's Home	533-1203
Youth Alternatives – The Bridge	340-7971

### Counseling

Child Guidance Center	614-7070
Sarabia Family Counseling Center	458-2055
Family Service Association	299-2400
Community Counseling Services	434-1054
Family Life Center	438-6411
Jewish Family Services	302-6920
University Family Health Center SW	358-5100
University Family Health Center Downtown	358-3400
Roy Maas Youth Alternative Counseling	340-7971
STAR Program	283-5183
Clarity Child Guidance Center	616-0300

### Health Clinics

CommuniCare Barrio Family Health Center	434-2368
University Health System Nurse Link	358-3000
University Health System	358-8255
San Antonio Metropolitan Health District	207-8894
University Family Health Center Downtown	358-3985
University Family Health Center SW	358-5100

### Missing Child/Runaway

San Antonio Police Youth Services	207-7660/7662
Public Health Clinic Services	207-8780

### Parenting Classes

Baptist Children's Home Ministries	674-3010 #2008
Mexican American Unity Counsel	978-0500
Roy Maas Youth Alternatives	340-7971

### Psychological/Psychiatric Services

Center for Health Care Services (CHCS)	223-4061
Laurel Ridge Treatment Center	491-9400
CHCS Crisis Lines	223-7233
	1-800-316-9241

**211 Texas** (formerly United Way) Dial 211 or 227-4357

**Children's Shelter/Emergency Shelter** 212-2500

## Our Mission

The Northside Independent School District and our community will provide innovative, high-quality, diverse learning experiences for all students in an ever-changing world.

## Northside Independent School District

5900 Evers Road  
San Antonio, TX 78238  
[www.nisd.net](http://www.nisd.net)

### Administration

**Brian T. Woods, Ed.D.**  
*Superintendent*

**Ray Galindo**  
*Deputy Superintendent  
for Administration*

**Vicky Sullivan, Ed.D.**  
*Director of Pupil Personnel*

**Traci Meredith**  
*Pupil Personnel  
Attendance Office Coordinator*

### Board of Trustees

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# Attendance Matters at Northside

September 2015

## Attendance Matters at Northside

- Texas Education Code (TEC) requires that school-age children through the age of 19 years attend each school day for the entire period the program of instruction is provided.
- Absences may be excused for personal illness, medical appointments, family funerals, religious holy days, court appearances, and other excused reasons as outlined in the TEC Sec. 25.087 and at the discretion of the principal or designee. Absence documentation is to be submitted to the school within three days of the absence. Parents are encouraged to retain a copy of all documentation or notes submitted to the school.
- If a student is absent without valid excuse three or more days or parts of days in a four week period, the district will issue an attendance warning notice (AWN) and develop an individualized attendance plan or behavior improvement plan, as required by TEC Sec. 25.095 and Sec. 25.0915.
- Northside Independent School District has adopted a multitude of truancy prevention/intervention measures to meaningfully address student conduct related to truancy or non-attendance. The campus administrator or designee, student, parent, and possibly other relevant individuals including school nurse, school counselor, probation officer, juvenile case manager, truancy specialist or attendance officer or truancy prevention facilitator convene to collaborate in the development of an individualized attendance plan for the student whereby specific truancy intervention measures are selected in an effort to address the issues that have proven causal to the student's truancy or non-attendance. The individualized attendance plan includes numerous community resources for parent consideration.
- The individualized attendance plan herein constitutes a behavior improvement plan or contract in that the student and/or parent/guardian agree to implement the truancy measures listed for a period of not fewer than 45 school days or what remains of the school year to become effective on the date signed.
- If a student continues to be absent without valid excuse after the issuing of the attendance warning notice and development of the individualized attendance plan, the student and/or parent may be subject to legal action. Specifically, if a student accumulates 10 unexcused absences in a six month period, a student and/or the parent/guardian may be referred to Truancy Court or Criminal Court respectively.

Signatures below constitute agreement to the selected Truancy Prevention/Intervention measures in the student's individualized attendance plan. The parent agrees to monitor the student's attendance and make contact with the school if measures are proving ineffective. When necessary, the campus administrator or designee will convene individuals to reevaluate the individualized attendance plan and modify if needed.

_____	_____	
Campus	Date	
_____	_____	_____
Student Printed Name	Signature	ID#
_____	_____	_____
Parent Printed Name	Signature	Date
_____	_____	_____
Administrator/Designee Printed Name	Signature	Date
_____	_____	_____
Other individuals:		
_____		

## Individual Attendance Plan or Behavior Improvement Plan

### TRUANCY PREVENTION/INTERVENTION MEASURES

<input type="checkbox"/> STUDENT PARENT HANDBOOK	Section D Compulsory Attendance/Attendance for Credit laws
<input type="checkbox"/> SCHOOL MESSENGER	Daily, automated calls to parents of absent students
<input type="checkbox"/> PARENT CONNECTION – <a href="http://nisd.net/parent-connection">nisd.net/parent-connection</a>	Online grade book/attendance information, 24-hour access
<input type="checkbox"/> CONDUCT FALL BACK-TO-SCHOOL MEETINGS FOR FAMILIES	General information session(s) for students and/or parents
<input type="checkbox"/> MONITOR ATTENDANCE USING T.E.A.S. AND/OR GRADESPEED	Online monitoring by campus staff
<input type="checkbox"/> PROVIDE CAMPUS ATTENDANCE LETTER WITH GUIDELINES FOR PARENTS	Campus-specific attendance procedures
<input type="checkbox"/> VIEW 'ATTENDANCE MATTERS AT NISD' VIDEO	Positive focus on benefits of student attendance with explanation of truancy law
<input type="checkbox"/> INITIATE STUDENT ATTENDANCE INCENTIVE	Recognition of student(s) for reaching attendance goals
<input type="checkbox"/> CONTACT PARENT FOR UNEXCUSED ABSENCES	Administrator or teacher-initiated by phone and/or email
<input type="checkbox"/> REQUEST/SCHEDULE PARENT-TEACHER-ADMINISTRATOR CONFERENCE	Initiated by campus administrator or parent
<input type="checkbox"/> REQUEST AN ARD or SECTION 504 MEETING	Meeting requested by parent or campus administrator
<input type="checkbox"/> REVIEW NISD SUGGESTIONS TO PARENTS	Detailed list of practical, at-home strategies
<input type="checkbox"/> MAIL/SEND CAMPUS ATTENDANCE LETTER	Correspondence initiated by campus administrator
<input type="checkbox"/> ISSUE ATTENDANCE WARNING NOTICE (AWN)	NISD notice to parent(s) officially documenting absences
<input type="checkbox"/> DEVELOP STUDENT ATTENDANCE CONTRACT	Result of parent-student-administration conference
<input type="checkbox"/> MAIL DISTRICT ATTENDANCE LETTER FOR AWN	Correspondence initiated by NISD Attendance Office
<input type="checkbox"/> NOTIFY PARENT OF STUDENT AT-RISK OF FAILURE/LOSS OF CREDIT	Possibility of failure notification by campus
<input type="checkbox"/> SCHEDULE TUTORING	Scheduled, individualized academic support
<input type="checkbox"/> REFER TO CAMPUS COUNSELOR	Scheduled student meetings with the counselor
<input type="checkbox"/> CHANGE SCHEDULE	Change in school environment to support attendance
<input type="checkbox"/> REFER TO CAMPUS MENTORING PROGRAM	Academic/social student support by volunteers
<input type="checkbox"/> REFER TO ISS/DETENTION HALL	Campus-based behavior intervention measure
<input type="checkbox"/> REFER TO CAMPUS ATTENDANCE COMMITTEE	Attendance and/or grade review
<input type="checkbox"/> WITHHOLD OFF-CAMPUS LUNCH PRIVILEGES	Campus-based behavior intervention measure
<input type="checkbox"/> CONTACT NISD TRANSPORTATION DEPARTMENT	Clarify pick-up and delivery locations and times
<input type="checkbox"/> CONTACT STUDENT'S PROBATION OFFICER	Contact initiated by NISD personnel
<input type="checkbox"/> REVIEW CAMPUS COMMUNITIES-IN-SCHOOLS SUPPORT	Student and family support network
<input type="checkbox"/> FILE COURT REFERRAL FOR UNEXCUSED ABSENCES	Filed in Justice of the Peace or Municipal Court
<input type="checkbox"/> _____	_____
<input type="checkbox"/> _____	_____
<input type="checkbox"/> _____	_____
<input type="checkbox"/> _____	_____

### STUDENT/PARENT INITIATED MEASURES

#### INTERVENTIONS TO BE COMPLETED BY PARENT OR STUDENT:

Identified by administrator/parent/student at the time the attendance warning notice is issued

<input type="checkbox"/> PARENT TO PROVIDE MEDICAL OR OTHER DOCUMENTS	Medical record or parent note required within 3 days to excuse each absence
<input type="checkbox"/> PARENT TO ENROLL IN PARENT CONNECTION ONLINE SUPPORT	Online grade book/attendance information, 24-hour access
<input type="checkbox"/> PARENT TO MONITOR GRADES AND ATTENDANCE ONLINE	Parent Connection/Student Connection available online at <a href="http://nisd.net">nisd.net</a>
<input type="checkbox"/> PARENT REVIEWS ATTENDANCE WITH CAMPUS CLERK	Parent may visit campus to review attendance records
<input type="checkbox"/> PARENT INVESTIGATES COMMUNITY-BASED SUPPORT	List of agencies included in this brochure
<input type="checkbox"/> PARENT ENCOURAGED TO ATTEND STUDENT'S CLASSES	Parent may schedule throughout the school year
<input type="checkbox"/> PARENT E-MAILS OR MAKES PHONE CONTACT	Ongoing opportunity throughout the year
<input type="checkbox"/> PARENT SIGNS IN DAILY IN THE OFFICE	Parent accompanies & signs-in student each morning
<input type="checkbox"/> STUDENT COMPLETES DAILY ATTENDANCE SHEET	Teachers' signatures documenting student's attendance, each class
<input type="checkbox"/> STUDENT ATTENDS AFTER-SCHOOL / EVENING PROGRAMS	Tutoring and the opportunity to earn credits toward graduation
<input type="checkbox"/> STUDENT PURSUES HIGH SCHOOL ATTENDANCE RECOVERY PROGRAMS	Recapture lost credits due to excessive absences
<input type="checkbox"/> STUDENT PARTICIPATES IN CREDIT RETRIEVAL CLASSES	Regain credits lost due to failing grades
<input type="checkbox"/> STUDENT PARTICIPATES IN SCHOOL-AGE PARENTING CLASSES	Supports teen parents in continuing their education
<input type="checkbox"/> STUDENT/PARENT DEVELOP AND MONITOR GRADUATION PLAN	Scheduled student/parent meetings with campus counselor
<input type="checkbox"/> _____	_____
<input type="checkbox"/> _____	_____
<input type="checkbox"/> _____	_____
<input type="checkbox"/> _____	_____