

APPROVED

The November 2, 2004 meeting of the NEIC was called to order by President Rebecca Barron-Flores at 6:00 p.m.

Members Present: Rebecca Barron-Flores, Sharon Michael-Chadwell, Linda Williams, Cynthia Herrera, Jo Ann Campbell, George Terrell, Patricia Hitch, Denise Stanton, Jose Sanchez, Dr. Bette Austin, Sharon Thornton, Linda Koehler, Janet Beauch, Kim DeCock, Terry Zablocki, Christine Hernandez, Sue Richards, Ronald Hyde, Lourdes Medina, Chris DeArmond

Staff Members Present: George Torres, Linda Mora, Sara McAndrews, Lynda Reyes, Don Schmidt, Oscar Cardenas

Approval of Minutes: The following corrections were made:

- a. Correct Lou Media to Lou Medina (Approval of Minutes October 5, 2004)
- b. Under "Members Present" add Linda Williams and Cynthia Herrera (Approved Minutes September 7, 2004)

Linda Koehler moved that the minutes be approved with the corrections noted. Sue Richards seconded the motion. Motion approved.

Classroom Supply Reimbursement Account

Discussion:

- Ms. Mora led NEIC through the information on the handout. She introduced George Torres and Oscar Cardenas who were present to advise on requirements particularly for audit purposes. She reviewed the requirements of the law and its implications and reminded the NEIC that this was not an entitlement; this account is for reimbursement purposes. She reviewed the handouts, the history, and the two guideline options.
- Mr. Torres stated that this was a grant and that within a school year, either a teacher could use it or lose it; therefore adherence to the time frame was important. There would be a matching grant maintained by NISD. The recipient must have receipts and the purchase must benefit students.
- Mr. Cardenas stated that since that was a reimbursement grant, NISD would not be reimbursed until the teachers were reimbursed. Also, the deadline would be July 31.
- Ms. Medina questioned the ability for teachers to pool money.
- Mr. Cardenas stated that in accordance to the guidelines in Option 1, teachers could pool resources and turn in receipts. However, the purchase order would name all teachers involved.
- Ms. Herrera asked if a campus could pool money?
- Mr. Cardenas stated "yes" if tonight's outcome was favorable on that question.
- Ms. Zablocki explained Boerne ISD's process.

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- Ms. Mora restated guidelines after NEIC discussion.
- Ms. Zablocki questioned the impact that would come with pooled money. NEIC language could reflect that.
 - *Terry Zablocki moved that the NEIC accept Option 1 with changes made to language to suggest pooling of money to include a signed form. Linda Koehler seconded the motion.*
- Dr. Austin questioned the pooling of money versus individual usage. She commented that (1) the money was suppose to be for teachers, (2) principals should not discourage teachers from their individual allotments, (3) the individual should be reimbursed for personal expenses especially since this was the intent and “spirit of the law”.
- Ms. Mora pointed to the general guidelines with additional language to add to Option 1 to include “or campus”. [individual, grade level, or campus]
- Ms. Zablocki recommended that the Board inform legislators of the burden of this “well-intended” act
- Mr. Torres reminded that the intent is good; however, there is limited funding and NISD is large. Individual teachers do have a choice; however, the money does not go very far. Also, the teacher(s) will have to make the purchase first, then get reimbursed.
- Ms. Hitch and Ms. Herrera both questioned the ability to give teachers purchase cards.
- Mr. Cardenas stated that the Department of Purchasing and Accounts Payable will provide the final review of the appropriateness of the purchases.
 - *The motion was carried to accept Option 1.*

Other Issues: Linda Mora stated that at the next NEIC (December 7, 2004) meeting, there would be discussion on the 180-day calendar, with the legislator suggesting starting school after Labor Day.

Adjourn: A motion to adjourn was made by Linda Williams and seconded by Terry Zablocki. Motion carried by members.

The Northside Educational Improvement Council (NEIC) is the district decision-making committee established in accordance with Texas Education Code Sec. 11.251, and 11.252. NEIC has 39 members, including staff, parents, business, and community members. The purpose of NEIC is to involve professional staff, parents, and community members in establishing and reviewing the district’s and campuses’ educational plans, goals, performance objectives, and major classroom instructional programs. Staff are elected for a two-year term by their staff peers; parents, business, and community members are appointed by the Board for a two-year term. NEIC meets at 6:00 p.m. on the 1st Tuesday of each month, in the Northside Board Room at 5900 Evers Road, unless otherwise posted. Meetings are open to the public. Items to be considered for the agenda may be submitted to either Rebecca Barron-Flores, NEIC President, at Passmore Elementary School, (678-2800) or Linda Mora, Deputy Superintendent for Curriculum & Instruction, at Central Office, 5900 Evers Road, 78238 (397-8635). Minutes of all meetings are posted at Central Office and at each school.

NEIC MEMBERS:

STAFF REPRESENTATIVES:

Primary: Mary Adams, Carson Elem.; Kelly Mantle, Howsman. Intermediate: Rose Barrios, Leon Valley; Sharon Michael-Chadwell, Raba Elementary Specialist: Linda P. Koehler, Howsman/Ward Elementary. Middle School (Academic Core): Sue Richards, Connally M.S.; Kristi Bolstad, Connally M.S.; (Other): Cindy Plunkett, Pease M.S. High School (Academic Core): Sharon A. Christensen, Jay; Gretchen Bernabei, O'Connor High School. Marie Ramirez, Warren H.S. High School (Business): High School (Other): Lourdes J. Medina, Warren High School. Special Campuses: Elizabeth Maldonado, N.S. Alt. M.S. North Counselors: Priscilla Paul, Brauchle. Librarians: Kathy Lindley, Pat Neff M.S.,. Nurses: Patty Conlin, Stevenson Middle School. Elementary Administration: Rebecca Barron-Flores, Passmore Elem. Secondary Administration: Brian Woods, Clark H.S.. CO Professional Staff: R.C. Rodriguez, Dir., Bilingual/ESL; Paraprofessionals: Sharon Thornton, Northside Habilitation Program.

PARENT REPRESENTATIVES: Randy Harmon, David Gannon, Dr. Bill Clark, Dr. Bette Austin, Nancy Medrano, Patricia Hitch

PTA COUNCIL REPRESENTATIVES: Kim DeCock

COMMUNITY REPRESENTATIVES: Terry Condon, Jose Sanchez, George Terrell,, Alex Travieso, Christine Hernandez, Janet Beach, Phil Lange

BUSINESS REPRESENTATIVES: Danny Adams, Bill Singleton

NEIC Officers: Rebecca Barron-Flores, President; Christine Hernandez, Vice President; Sharon Michael-Chadwell, Secretary.