

**APPROVED**

## ***NORTHSIDE EDUCATIONAL IMPROVEMENT COUNCIL***

The April 2, 2002 meeting of NEIC was called to order by President Rebecca Barron-Flores at 6:07 p.m.

**Members present:** Mary Adams, Diane Aguilar, Rebecca Barron-Flores, Renee Baird, Lynn Britton, Terry Condon, Yvonne Fernandez, Mary Helen Garcia, Janice Griffin, Christine Johnson, Thomas Koog Jr., Annette Lopez, Dr. Sybil Morgan, Jodie Meyer, Don Nance, Sheryl Parker, Lois Pearson, Rosemary Perez, Elaine Rodriguez, Pat Strawn, George Terrell, Alex Travieso, Joy Ulcak, Beth Ann Willstrop

**Staff Members present:** Pat Blattman, Linda Burke, Libby Chaskin, Irene Chavez, Eleanor Elder, Joel Friedman, DeNette Krawczynski, Jana Knezek, Richard Krueger, Cathy Rhudy, R.C. Rodriguez, Pat Teicher, Marcy Warren, Eli Zambrano, Linda Zarakas

### **I. Approval of Minutes**

A motion was made by Alex Travieso and seconded by Renee Baird to accept the minutes of the February 5, 2002 meeting as written. The minutes were approved unanimously.

### **II. District Updates**

Pat Blattman announced the superintendent finalist, Dr. John M. Folks. He will be officially elected superintendent of NISD at the April 11, 2002 meeting of the School Board. He will assume his duties as superintendent on July 1, 2002.

Pat Blattman announced that the city of San Antonio has a city-wide project, *San Antonio Character Traits*. These are 6 common traits that are considered to be essential for success in life. Teresa Vargas, a former NISD graduate is the project manager. The first initiative has been a Poster project that will be distributed to each middle and high school teacher in the city. The city initiative closely correlates with the NISD Pillars of Character. One poster will also be sent to each elementary school in the city. Posters will be available to be purchased.

Pat Blattman announced that the School Board approved 190 positions that will be available for the school year 2002-2003. These positions will be tied to the growth in the district. Positions include 108 teachers, 39 special education teachers, 35 special education instructional assistants, 10 counselors, 2 nurses, 2 psychological services positions, 3 gifted/talented teachers, and 3 librarians.

### **III. Discussion of Proposed Instructional Improvement Budget Packages**

Annually, NEIC reviews all instructional improvement packages that are proposed for approval in the 2002-2003 budget. Pat Blattman and district staff members familiarized the NEIC members with the scope and purpose of each proposed package. NEIC members will

be asked to identify priorities among the proposed instructional budget packages for consideration by the Board of Trustees at the May meeting.

Irene Chavez, Principal of Challenge High School, presented the first proposal. E-learning High School Courses involves students at risk of dropping out of high school and are no longer eligible to graduate with a GED at Challenge High School. These students would be

offered a high school diploma through a self-paced learning structure. Four core teachers would provide support services without lowering standards enabling these at risk students to earn a diploma.

DeNette Krawczynski presented the proposal for Fulltime, Non-teaching Elementary Special Education Campus Coordinator. Joel Friedman and Linda Zarakas explained how this position has been a great asset to each of their schools. These coordinators have been used to provide special education teachers with more contact time with students, as tutors before and after school, as a resource person, administrative designee, peer mediator, and to attend team meetings, staffings, and CHILD meetings. The Special Education Department is asking for 5 more positions to be added next year.

The Special Education Department is also asking for 6 secretaries to support the special education disseminators at schools with high special education numbers and severity but are not eligible for a campus coordinator. In addition, the Special Education Department is asking for a Least Restrictive Environment Lead Teacher. This LRE teacher would be available to supervise and monitor all CMC units on a regular basis.

Libby Chaskin, Secondary Math Specialist, presented the proposal for Online Computer Science/Sec. Math/Computer Science. This proposal will increase the number of students in Computer Science 2 APH classes in all NISD high schools. Students would be connected on-line with a local teacher to provide support. A second proposal, On-Campus Math Consultant was also presented. This proposal would provide a teacher to model effective teaching practices and work with teachers in two high schools.

Jana Knezek, Director for Library Services, presented several proposals: one was to increase days by 5 for each librarian in the elementary and middle schools, providing increased library services from the first day of school. High school librarians would be increased by 2 days. The next proposal, Second Librarian at High Schools, would enhance day-time services to students/staff, enabling librarians to better teach and consult with groups of students while managing the multitude of library technologies. An additional Library Assistant/Large Schools (those with 900+ students) is requested in order to enhance day-time service to students and staff. The Library Services is also requesting a Library Inventory Assistant to conduct inventory at each school leaving the librarian free to assist students and staff. Additionally, the Library Services department is asking for Library Portable Projection Systems to be phased in over a 3-year period in order to connect library computers with online database instruction. They would also like an increase to the MS Library Database from the present \$2,000 to \$4,000. This would enable campuses to purchase magazines, newspapers, etc on-line.

R.C. Rodriguez presented the proposals from the Bilingual Department. A request is being made for G/T testing appraisers as the number of bilingual students in NISD is increasing. This would provide services for bilingual students. He is also requesting a G/T Bilingual Consulting teacher to provide services at 27 schools to support G/T teachers. This teacher would assist in writing and gathering G/T bilingual curriculum and other program materials. Mr. Rodriguez is requesting an increase in bilingual teacher stipends from \$1500 to \$2000 and ESL teachers to receive a stipend of \$1000. This would enable the district to hire and keep quality bilingual/ESL teachers.

Eli Zambrano, Director of Guidance and Counseling, asked that we consider the Student Advisory Program proposal. This program is designed for students to set, implement, and evaluate personal goals related to learning, service, and responsibility in a partnership with parents and staff. This proposal would provide for a 3<sup>rd</sup> round of campuses to implement the program.

Cathy Rhudy, Director of Adult and Community Education, is requesting an On-line Registration System. This system would be customer-friendly enabling NISD patrons to register on-line via a secured line. NISD Community Education would expect to see an increase in revenues and enrollments. She is also requesting a Supplemental Security Guard at NLC in the evenings for the safety of NISD patrons.

Richard Krueger discussed the Ninth Grade Success Initiative. This program will provide supplemental support through structured tutoring and increased parental interaction. NGSi offers students additional opportunities to recover lost credits and continues to reduce the ninth grade retention rate. A request is being made for a district director and 6 campus coordinators as well as teachers (extra duty) as required.

Eleanor Elder proposed the Team Leader Contract Day. This would provide team leaders with enhanced communication, staff development, preparation for TAKS and increased student achievement. No staffing changes would be made but would provide team leaders with one additional contract day.

#### **IV. Other Issues**

Our next meeting will be on May 7, 2002. At this meeting Frank Medina will present an overview of the 2002-2003 budget as well as a five year projection.

#### **V. Adjourn**

A motion to adjourn was made by Annette Lopez and seconded by Joy Ulcak. The meeting was adjourned at 9:29 p.m.

Northside Educational Improvement Council (NEIC) is the district decision-making committee established in accordance with Texas Education Code Sec. 11.251, and 11.252. NEIC has 39 members, including staff, parents, business, and community members. The purpose of NEIC is to involve professional staff, parents, and community members in establishing, and reviewing the district's and campuses' educational plans, goals, performance objectives, and major classroom instructional programs. Staff are elected for a two-year term by their staff peers; parents, business, and community members are appointed by the Board for a two-year term. NEIC meets on the 1<sup>st</sup> Tuesday of each month unless otherwise posted. Meetings are open to the public. Items to be considered for the agenda may be submitted to either Rebecca Barron-Flores, President, at Locke Hill Elementary School (561-5055) or Pat Blattman, Deputy Superintendent for Instruction, at Central Office, 5900 Evers Road, 78238 (706-8635). Agendas and minutes of all meetings are posted at Central Office and at each school.

#### **NEIC MEMBERS:**

#### **STAFF REPRESENTATIVES:**

Primary: Mary Adams, Carson Elem.; Joy Ulcak, Boone. Intermediate: Sara Roe, Raba; Annette Lopez, Brauchle. Elementary Specialist: Diane Aguilar, Ed Cody. Middle School (Academic Core): Thomas Koog, Connally; Elaine Rodriguez; Jordan Middle School (Other): Renee Baird, Stevenson. High School (Academic Core): Lynn Britton, Jay; High School (Business): Sheryl Parker, Business Careers. High School (Other): Beth Ann Willstrop, Health Careers. Special Campuses: Laura Hinton, N.V.T.P. Counselors: Christine Johnson, Pat Neff MS. Librarians: Pat Strawn, Jay. Nurses: Jodie Meyer, Oak Hills Terrace, Elementary Administration: Rebecca Barron-Flores, Locke Hill Elem. Secondary Administration: Patty Hill, Warren H.S. CO Professional Staff: Rosemary Perez, Compensatory Programs; Roxanne King, Pat Neff M.S.

**PARENT REPRESENTATIVES:** Roger Ayala, Tammy French, Mary Helen Garcia, Janice Griffin

**PTA COUNCIL REPRESENTATIVES:** Lois Pearson

**COMMUNITY REPRESENTATIVES:** Terry Condon, Sharon Itz, Dr. Sybil Morgan, George Terrell, Etta Tricksey, Jose Sanchez, Alex Travieso

**BUSINESS REPRESENTATIVES:** Don Nance, Johanna Rogers, Yvonne Fernandez, Eddie Barron