ADDITIONAL DOCUMENTATION FOR MILITARY PERSONNEL

In addition to providing the "Documentation Required" (items 1-4) listed above, one of the following documents is also needed for registration:

1. Documentation that a district employee verified the student's Department of Defense (DoD) photo identification for children of active duty service members. **Important:** Your district should not make a copy of the identification. If the student has not been issued such an ID, then documentation must be on file that a district employee verified the military member's DoD photo identification (or other DoD-issued documentation indicating that the person is an active-duty member of the military) and verified documentation showing that the student is a child of the military member. The documentation to be kept on file must include the printed name and signature of the person who verified the DoD and other documentation and the date that it was verified, as well as a photocopy of the documentation showing that the student is a child of the military member. **Important:** Your district should not make a copy of the DoD identification; or

2. A copy of the “Statement of Service” from the Installation Adjutant General (AG) Director of Human Resources for children of active members or mobilized reservists or members of the Texas National Guard. This office would use the military personnel systems and documentation to verify that the service member is on active duty in Texas or a Texas mobilized reservist. For Texas National Guard members (Army or Air Guard), the Texas National Guard’s office of the Adjutant General (TAG) may provide documentation or an official letter from a commander (at or above the Lieutenant Colonel or, for the Navy at the Commander level) confirming active/mobilized status may be accepted; A letter from the Veteran Affairs (VA) office stating there was a service connected disability; or

3. A copy of the Death Certificate using the service appropriate Department of Defense form, or a Department of Defense form that indicates death as the reason for the separation from the service for children of service members who died or were killed. If the Department of Defense form is not available, the family would ask the Casualty Assistance Office of the closest Casualty Area Command (in Texas) to provide a memorandum signed by the Casualty Office stating the service member was killed in action or died while serving; or

4. A copy of the Purple Heart orders or citation for children of service members or mobilized reservists/guardsmen who were wounded or injured in combat; or
5. A copy of the Line of Duty Determination documentation for children of service members or mobilized reservists/guardsmen who were injured while serving on active duty but were NOT wounded or injured in combat. If such documentation is not available, a copy of an official letter from a commander (at or above the Lieutenant Colonel or, for the Navy at the Commander level) stating the service member was wounded or injured while on active duty is acceptable; A letter from the Veteran Affairs (VA) office stating there was a service connected disability; or

6. A copy of appropriate documentation for children of service members who are “Missing in Action” (MIA). Any one of the following three acceptable pieces of documentation will suffice for all services: (1) a copy of the transmittal letter from the Service Secretary stating the service member is in a missing status; (2) a copy of the DD (Department of Defense) Form 2811, “Report of Proceedings by Initial/Subsequent Board of Inquiry or Further Review Board”; or (3) a copy of the DD Form 2812, “Commander’s Preliminary Assessment and Recommendations Regarding Missing Person.”