

Online Priority Registration

Dear Elementary School Parents:

Each year Northside ISD holds priority registration for our returning students at our elementary campuses to ensure an available seat at their current location. This year, NISD will be completing this process via our new online enrollment system (please see back for more information). We have also attached a letter that outlines the online enrollment process for you. It is very important to complete the online priority registration as we want to plan for your child to attend their neighborhood school. As we experience growing enrollment and adhere to state-mandated class size requirements our district will continue to follow the district-wide Cap/Transfer/Cluster Plan. Basically, this plan transfers newly enrolled students to a nearby cluster school when the maximum number of students per grade level is reached. More information on CAP/TRANSFERS/CLUSTERS can be found on our website. Thank you for taking the time to register your child. Priority registration begins **Jan. 7th –Feb. 1st**. We look forward to having your elementary school child back in August, 2019.

Levinia Lara
Assistant Superintendent for Elementary Administration



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**RESERVE
YOUR CHILD'S
PLACE NOW!**



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ENROLL NOW FOR THE 2019-2020 SCHOOL YEAR!

You will need access to a computer to complete the online enrollment process. If you need assistance with this process our campus is ready to assist you. We will have devices available for use during regular school hours.

A few other items to please keep in mind:

- If you will not be returning to Northside next year, we are asking you to please log in and answer the first few questions presented to you.
- This is the initial year of this process so we are asking for a little extra information to be entered into the system at this time.
- If you have multiple students at your elementary school, you will only need to enter one student's name to begin the process and set up your account. At the end of the form you will be asked if you have another snap code (student), you can enter that code for your next student. Priority registration for Middle and High School students will be at a later date.
- Using the online system during priority registration is a perfect time to update and correct names, address or phone numbers.
- Deadline for completing this process to ensure Priority Registration for your campus is Feb. 1st.

THANK YOU FOR TAKING THE TIME TO REGISTER YOUR CHILD.