

March 29, 2019

Greg Salyers
American Roofing & Metal Co., Inc.
801 Wyoming St.
San Antonio, TX 78203

Re: 2016 Hail Damage Roof Replacement at Stinson Middle School
RFCSP No. 2019-055
Notice of Award

Dear Mr. Salyers;

We have been informed by Northside ISD that the Board of Trustees formally accepted the selection of American Roofing & Metal Co., Inc. as the top ranked Proposer at the March 26, 2019 Board Meeting. This letter shall serve as the Notice of Award of Contract by NISD to American Roofing & Metal Co., Inc. The contract will include Base Proposal No. 1 in the amount of \$2,401,773.00.

Two (2) copies of the Owner/Contractor Agreement, AIA A101 for your signature will be forthcoming. Please prepare Payment Bond, Performance Bond and Insurance Certificates as required by Owners Supplementary Conditions, Article 11. Return all copies of the Agreement with Bonds and Insurance Certificates to our office after signature. Upon execution by the Owner, a completed Agreement will be returned for your records. The required Bonds and Insurance must be received by the district within ten (10) days of Notice of Award.

A Pre-Construction Conference will be scheduled at a date, time and location to be determined which will require attendance by your Project Manager, Superintendent and all major Subcontractors working on this project site.

Upon execution of the Contractor/Owner Agreement a Notice to Proceed will be issued. We look forward to working with you on this project and please do not hesitate to contact us with any questions.

Respectfully,



Mel Hollon
Principal
Hollon+Cannon Group, LLC

Cc: Henry Acosta, Executive Director of Construction & Engineering, NISD
James Berg, Director of Facilities Construction, NISD
Neville Blair, Roofing Project Manager, NISD
Melani Hardy, Contract Coordinator, NISD
Sandie Andrada, NISD

Attachment: NISD Project Insurance Requirements Checklist dated, March 8, 2018

Northside ISD Insurance Checklist

(Required by Article 11 of the NISD Supplementary Conditions to the AIA General Conditions)

Commercial General Liability (article 11.1.2.1.2)

- \$2,000,000 general aggregate;
 - \$1,000,000 products/completed operations aggregate;
 - \$1,000,000 personal and advertising injury;
 - \$1,000,000 each occurrence;
 - \$50,000 fire damage (Typically indicated as "Damage to Rented Premises");
 - \$5,000 medical expense.
- Policy issued upon an "occurrence" basis, as distinguished from a "claims" basis.

- * **Required endorsements:**
- Additional Insured.
 - Waiver of Subrogation.
 - 30-day notice of cancellation.

Automobile Liability (article 11.1.2.1.3)

- All vehicles (any auto) owned by, hired by or used on behalf of the Contractor, with minimum Combined Single Limit of \$1,000,000.

- * **Required endorsements:**
- Additional Insured.
 - Waiver of Subrogation.
 - 30-day notice of cancellation.

Umbrella Liability (article 11.1.2.1.5)

Insurance written on an occurrence basis, with minimum limits in the amount of:

<u>Contract Sum</u>	<u>Min. Limit Required</u> (Per occurrence/aggregate)
Up to \$2,499,999	\$1,000,000
\$2,500,000 - \$4,999,999	\$2,000,000
\$5,000,000 - \$7,499,999	\$3,000,000
\$7,500,000 and over	\$4,000,000

- * **Required endorsements:**
- Additional Insured.
 - Waiver of Subrogation.
 - 30-day notice of cancellation.

Worker's Compensation (article 11.1.2.1.1): Statutory Limits required.

Employers' Liability (article 11.1.2.1.1)

- \$500,000 each accident;
- \$500,000 disease - policy limit;
- \$500,000 disease - each employee.
- If any Proprietor/Partner/Executive Officer/Member is excluded from coverage, describe under "Description of Operations" section of the Certificate.

- * **Required endorsements:**
- Waiver of Subrogation.
 - 30-day notice of cancellation.

Owner's and Contractor's Protective Liability Insurance * (article 11.1.2.1.4)

- Separate ACORD Form with Northside ISD indicated as the insured.
- General Contractor shall be named as the Certificate Holder.
- \$500,000 bodily injury
- \$500,000 property damage

- * **Required endorsements:**
- Waiver of Governmental Immunity.
 - 30-day notice of cancellation.

Builders Risk or Installation Floater Policy (article 11.3.1)

- Shall cover the entire Work at the site for the full insurable value of the Work, including transit thereto and materials stored offsite and destined to become a part of the Work.
- Maintained until final payment is made to the Contractor pursuant to Article 9 of NISD's Supplementary Conditions.
- No deductibles shall exceed \$5,000 without prior written approval of the Owner.
- The policy shall insure the respective interests of the Owner and the Contractor in the Work.

- * ~~**Builders Risk Required Endorsements:**~~
- ~~Permission to Occupy.~~
 - ~~30-day notice of cancellation.~~

- * **Installation Floater Required Endorsements:**
- 30-day notice of cancellation.

IMPORTANT NOTE: Copies of each required endorsement must be included, and each should reference the corresponding policy number(s).