



February 27, 2019

Mr. Chris Martinez  
President  
Central Electric Ent & Co.  
2320 S.W. 36th Street  
San Antonio, Texas 78237

Re: **Notice of Award**  
Electrical Upgrades to Northwest Crossing E.S.  
RFCSP #2019-021  
021MS2 Project 29608.00

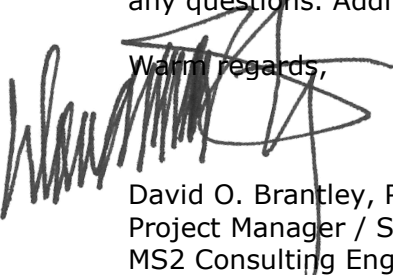
Dear Mr. Martinez,

Your company was approved by the NISD Board of Trustees on February 26, 2019 for the award of Electrical Upgrades to Northwest Crossing E.S. in the amount of Four Hundred Fifty-Three Thousand Eight Hundred Dollars (\$453,800.00).

NISD requests that you please submit to NISD the signed contracts and the necessary insurance certificates, bonds and any other required information for this project within ten (10) days from receipt of this correspondence.

We look forward to a mutually beneficial working relationship and a very successful project. Please do not hesitate in contacting Ramiro Guerrero at (210) 397-1238 if you have any questions. Additionally, we kindly request that you please verify receipt of this letter.

Warm regards,



David O. Brantley, P.E.  
Project Manager / Senior Electrical Engineer  
MS2 Consulting Engineers

cc: Jacob Villarreal, P.E., Director of Engineering Services, NISD  
Ramiro Guerrero, Project Manager, NISD  
Amanda Flores, Purchasing, NISD  
Pauline Frisch, Purchasing, NISD

Enclosures: Insurance Checklist

# Northside ISD Insurance Checklist

(Required by Article 11 of the NISD Supplementary Conditions to the AIA General Conditions)

## **Commercial General Liability** (article 11.1.2.1.2)

- \$2,000,000 general aggregate;
  - \$1,000,000 products/completed operations aggregate;
  - \$1,000,000 personal and advertising injury;
  - \$1,000,000 each occurrence;
  - \$50,000 fire damage (Typically indicated as "Damage to Rented Premises");
  - \$5,000 medical expense.
  - Policy issued upon an "occurrence" basis, as distinguished from a "claims" basis
- Required endorsements:**
- \* Additional Insured.
  - \* Waiver of Subrogation.
  - \* 30-day notice of cancellation.

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## **Automobile Liability** (article 11.1.2.1.3)

- All vehicles (any auto) owned by, hired by or used on behalf of the Contractor, with minimum Combinec Single Limit of \$1,000,000.
- Required endorsements:**
- \* Additional Insured.
  - \* Waiver of Subrogation.
  - \* 30-day notice of cancellation.

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## **Umbrella Liability** (article 11.1.2.1.5)

Insurance written on an occurrence basis, with minimum limits in the amount of

<u>Contract Sum</u>	<u>Min. Limit Required</u>
	(Per occurrence/aggregate)
Up to \$2,499,999	\$1,000,000
\$2,500,000 - \$4,999,999	\$2,000,000
\$5,000,000 - \$7,499,999	\$3,000,000
\$7,500,000 and over	\$4,000,000

- Required endorsements:**
- \* Additional Insured.
  - \* Waiver of Subrogation.
  - \* 30-day notice of cancellation.

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## **Worker's Compensation** (article 11.1.2.1.1): Statutory Limits required.

### **Employers' Liability** (article 11.1.2.1.1)

- \$500,000 each accident;
  - \$500,000 disease - policy limit;
  - \$500,000 disease - each employee.
  - If any Proprietor/Partner/Executive Officer/Member is excluded from coverage, describe under "Description of Operations" section of the Certificate
- Required endorsements:**
- \* Waiver of Subrogation.
  - \* 30-day notice of cancellation.

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## **Owner's and Contractor's Protective Liability** Insurance \* (article 11.1.2.1.4)

- Separate ACORD Form with Northside ISD indicated as the insured
  - General Contractor shall be named as the Certificate Holder
  - \$500,000 bodily injury
  - \$500,000 property damage
- Required endorsements:**
- \* Waiver of Governmental Immunity.
  - \* 30-day notice of cancellation.

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## **Builders Risk or Installation Floater Policy** (article 11.3.1)

- Shall cover the entire Work at the site for the full insurable value of the Work, including transit thereto and r offsite and destined to become a part of the Work.
  - Maintained until final payment is made to the Contractor pursuant to Article 9 of NISD's Supplementary Conc
  - No deductibles shall exceed \$5,000 without prior written approval of the Owner
  - The policy shall insure the respective interests of the Owner and the Contractor in the Worl
- Builders Risk Required Endorsements:**
- \* Permission to Occupy.
  - \* 30-day notice of cancellation.
- Installation Floater Required Endorsements:**
- \* 30-day notice of cancellation.

**IMPORTANT NOTE:** Copies of each required endorsement must be included, and each should reference the corresponding policy number(s).