STUDENTS NEW TO DUAL CREDIT PROGRAM
Dual Credit Process

STEP ONE: Apply Texas Online Application
(DUE: February 21st 2025)

Students must apply to Northwest Vista College in order to take a dual credit course. Detailed resources for completing the Apply Texas Online Application are linked in this document and can also be found on the Warren Dual Credit website. **Please do not wait until the last minute to complete the application, or you may miss future deadlines!**

Step by Step Instructions: [Powerpoint Format](#)   [Clicksheet Format](#)
Warren Dual Credit Remind: Text @whsdual25 to 81010 to subscribe
Warren Dual Credit Site: [Advanced Academics Website](#)

CREATE USER ACCOUNT
1. Access the Apply Texas Online Application at [applytexas.org](#).

2. Create your USER ACCOUNT with Apply Texas. **Record** the email account used, username, and password for future reference. <u>DO NOT use your NISD email as you cannot receive email from outside of the district</u>. Use a personal student email that gets **checked regularly**, not a parent email, since students will have to check this account later for emails from Apply Texas and Northwest Vista.

    Apply Texas Email Account Used *(MUST be an account you check frequently!)*

    _____

    Apply Texas Username _____

    Apply Texas Password _____ (suggest WHS your 4X4* as your password)

CREATE NEW APPLICATION FOR ADMISSION
1. After creating a user account, begin a new 2-year college admissions application.

2. Use the detailed [APPLY TEXAS INSTRUCTIONS](#) linked above—Screen Shots with Instructions. View this from a computer, NOT a phone.

3. Record your Application ID number for future reference: _____. You will need this for your Parent Consent Form. (If you did not get a number, you did not complete the application. This is separate from the Apply Texas Profile).

4. PRINT page 1 of your application or forward the email you receive from ApplyTexas with the Application ID number in the subject line. Include your "S number." Submit this print out to Mrs. Kohn in A114 or email it to sarah.kohn@nisd.net by February 21st, 2025.

<<<< This step is not complete until you give/email Mrs. Kohn the copy of Page One of your application or a copy of the email from ApplyTexas with your Application ID number as the subject. >>>>>