

Parent and Family Engagement Policy



**Hobby Middle School
Northside Independent School District**

**Parent and Family Engagement Policy
ESSA Section 1116
2024-2025**

Hobby Middle School developed this policy to describe how we involve parents and family members in the development of this policy and the School-Family-Student Compact; to help parents and family members help their children achieve in school; and to make sure parents with limited English proficiency or disabilities and parents or migratory students can participate in their children's education. This policy was developed jointly, and reviewed annually, with parents and the Parent and Family Engagement Committee (PFEC), Campus Leadership Team, and School Advisory Team (SAT).

1. **Hobby Middle School** shall jointly develop with, and distribute to, parents and family members of participating children a written parent and family engagement policy, agreed on by such parents, that shall describe the means for carrying out the requirements of ESSA Section 1116 subsections (c) through (f). Parents shall be notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents can understand. Such policy shall be made available to the local community and updated periodically to meet the changing needs of parents and the school. Section 1116 (b)(1) & (e)(5)

PFE policy is reviewed and revised every school year, parents can be involved in the planning, review, and improvement of Title I, Part A program and the right of the parents to be involved, including contributing to the review of the Parent and Family Engagement Policy, the School-Family-Student Compact, and Campus Improvement Plan. The policy is reviewed and revised and distributed during our parent open house event and distributed and explained to parents. PFE policy can be located on our school website and displayed in our front office for review. PFE policy and School-Family-Student Compact documents will be provided in English, Spanish and/or other languages as needed.

2. **Hobby Middle School** shall convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents to be involved; Section 1116 (c)(1)

Throughout the year, we give families information during our in-person PTA, Town Hall/ Open House, ESL, conferences and academic meetings. We describe our curriculum and standards, share our expectations for students, explain how student performance is measured, and how to monitor student progress. We explain how each individual child and our school is doing on state assessments and other measures of performance. Through the School Advisory Team (SAT), Parent and Family Engagement (PFEC), Title I Advisory Council, and other district/campus committees offer opportunities to respond to parent suggestions, share experiences and concerns, and participate in decisions concerning services and programs offered at our campus.

3. **Hobby Middle School** shall offer a flexible number of meetings, such as meetings in the morning or evening, and may provide, with funds provided under this part, transportation, childcare, or home visits, as such services relate to parental involvement; Section 1116 (c)(2)

Our campus offers a flexible number of meetings and times for parents to be involved in their child's educational needs. Our campus will assist with transportation, childcare, or home visits when requested.

4. **Hobby Middle School** shall involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under section 1114(b) (Campus Improvement Plan), except that if a school has in place a process for involving parents in the joint planning and design of the school's programs, the school may use that process, if such process includes an adequate representation of parents of participating children; Section 1116 (c)(3)

All parents and families will be provided with the opportunity for regular meetings to formulate suggestions, share experiences with other parents, and to participate in decisions relating to the education of their children. Parents will be informed of Title I and its purpose. ESL parents represent the demographic of the school community, as well as including parents of migrant students and/or parents of special education students.

5. **Hobby Middle School** shall provide parents of participating children—
- (A) timely information about programs under this part;
 - (B) a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standards; and
 - (C) if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their

children, and respond to any such suggestions as soon as practicably possible;
Section 1116 (c)(4)

Each year we invite parents to our Annual Title I meeting. We send notices to every parent through Northside ISD Parent portal, marquee, parent and campus newsletter known as Hawk Talk, Prep Days, email, social media platforms and call-out system. Our meetings are held on different days and times, to accommodate our parents' work schedules. At these meetings we discuss Title I compliance and requirements, a parent's right to know, and benefits of programs being offered. We help parents and family members by providing virtual and in person sessions at different times.

6. If the schoolwide program plan (Campus Improvement Plan, CIP) under section 1114(b) is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency. Section 1116 (c)(5)

The CIP is explained to parents at our annual Open House event, Meet the Teacher event, and Prep Days. If the parents have negative comments, the comments are given to the principal who will present them to the LEA office.

7. To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, **Hobby Middle School** shall: Section 1116 (e)
- (i) provide assistance to parents of children served by the school, as appropriate, in understanding such topics as the challenging State academic standards, State and local academic assessments, the requirements of this part, and how to monitor a child's progress and work with educators to improve the achievement of their children; Section 1116 (e)(1)

Training and materials are provided during Family Engagement events and ESL International Night and academic events. These presentations share information with parents and family members to help them work with their children to improve academic achievement.

- (ii) provide materials and training to help parents to work with their children to improve their children's achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parental involvement; Section 1116 (e)(2)

Our campus strives to coordinate and integrate parent and family engagement activities among the different programs available on our campus some of our shared parent and family engagement activities are sponsored for Title I schools such as Learning Tree, Family Literacy Programs, Family Engagement Program, Community in Schools, Migrant Education Program, Title III Bilingual/ESL.

- (iii) educate teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school; Section 1116 (e)(3)

Training is provided to teachers and other staff members. All school staff view the District Parent and Family Engagement Presentation, which emphasizes the importance of parents as partners and building ties between home and school. When possible, parents and family members are involved in the development of this training.

- (iv) to the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children; Section 1116 (e)(4)

Workshops and programs will be tailored to meet the student’s needs, parental and family needs for the school community. Parents will be informed of involvement activities through the school and district office.

- (v) provide such other reasonable support for parental involvement activities as parents may request. Section 1116 (e)(14)

PFE programs or services provided by the school or frequently requested by parents and families, such as: high school equivalency programs, English classes, access to computers.

Although ESSA statute does not require the School Parent and Family Engagement Policy to be approved by the school board, the LEA may require Board adoption. Refer to your “policy on policies” and follow the more restrictive requirement.

Date Reviewed/ Evaluated: 04/08/24

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IMPORTANT NOTE: This template will assist a school when developing a school parent and family engagement policy. For purposes of TEA validation, the school policy validation will review the items in this template as well as items that are a part of the school-parent compact. For more details contact your title I, Part A ESC contact.

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