



## Office 2007 - Coming Soon!

Beginning this summer with 10 schools, campuses will receive Microsoft Office 2007 (instead of Office 2003) with their Campus Technology Bond Deployments. The Office suite of applications includes Word, PowerPoint, Excel, Access, and Publisher. As is often the case, we will have two different versions of this software throughout the District during a multi-year transition period.

- Computers with Office 2003 WILL be able to open Office 2007 files (and vice versa). If this is a problem, then the user should submit a Technology Work Order and request the Microsoft Office Compatibility Pack.
- Computers MAY be eligible for a free upgrade to Office 2007. This is true for the following computer models, only:
  - Desktops: Dell Optiplex GX745 and GX755
  - Laptops: Dell Inspiron 6400, 9400; Dell Latitude D420, D520, D620, D820, D420, D531, D630, D830; HP 6710, 6715, 6320, 6325

Technology Services will automatically begin campus-wide installations (on eligible computers) in the late fall, 2009. However, departmental staff must submit a Technology Work Order for installation.

- Users with computers INELIGIBLE for the FREE upgrade may purchase Office 2007 for \$52 per computer. The upgrade may be installed on Dell Optiplex GX270 or higher (e.g., GX280, GX620). Purchases may be made anytime after September 1, 2009 and users must submit a Technology Work Order for installation. See the Technology Acquisitions website for ordering information.
- A variety of training opportunities on the Office 2007 applications will be offered beginning in July 2009. **The new applications (Word, PowerPoint, etc.) are quite different!** See the Technology Training & Development website, or ask your CIT, for more information.