



Northside Independent School District

DEPARTMENT OF HUMAN RESOURCES

POSTING NUMBER: 0705003

GENERAL EMPLOYMENT NOTICE

YOUTH LEADER INSTRUCTOR VACANCIES

Adult & Community Education Department

(Potential Openings)

Potential vacancies may exist throughout the course of the employment year in the following areas:

- **After School Program**

This program consists of educational, health, enrichment, social and recreational opportunity sessions that takes place after regular school ends. Typical afternoon work hour schedule consists of 2:30 or 3:30 p.m. to 6 p.m.

Applications are accepted year-round, persons interested in such possible vacancies are encouraged to complete and submit an Auxiliary/Classified pre-employment application and other required paperwork. **PLEASE INDICATE ON THE APPLICATION THE ABOVE JOB POSTING NUMBER. IF INTERESTED IN MORE THAN ONE, PLEASE INDICATE ALL NUMBERS ON THE APPLICATION.** Identified below are the MINIMUM QUALIFICATIONS for the position; however, additional qualifications may be required depending upon the type of specific position.

YOUTH LEADER

- High School Diploma or GED
- Experience working with youth
- Must have satisfactory outcome of fingerprinting check prior to starting employment. Non-refundable fee paid by employee.

PHYSICAL DEMANDS/WORKING CONDITIONS

Lifts 5–10 pounds frequently, 10–50 pounds occasionally, more than 50 pounds infrequently. Maintain emotional control under stress. Moderate walking, standing, stooping, kneeling, bending, twisting. Work indoors and outdoors in varying climate conditions. Subject to visual acuity, speech/hearing, hand/eye coordination and manual dexterity. May be required to work more than 40 hours during the workweek.

REPORTS TO: Program Coordinator

TYPE OF ASSIGNMENT: Part-Time, Non-Exempt

MINIMUM HOURLY RATE: \$10.00

WORK DAYS: Varies

Internal Applicants – Submit a [Job Match Profile](#) form (click on link or available in Human Resources Office.)

External Applicants – Submit a completed [Application for Auxiliary and Classified Employment](#) and [Job Match Profile](#) form (click on link or available in Human Resources.) ALSO copies of required credentials to support the qualifications as posted in the job announcement must be submitted to Human Resources at time of application.

Only those persons who meet the minimum qualifications as posted, and submit a completed application for employment, with supporting credentials will be considered for the position. The complete application packet should be submitted/mailed to:

Northside ISD
Human Resources
5617 Grissom Road
San Antonio, TX 78238

Rev. 12-07 PL