



# Northside Independent School District

## DEPARTMENT OF HUMAN RESOURCES

JOB POSTING NUMBER: 0305021

### GENERAL EMPLOYMENT NOTICE

**FOOD SERVICE WORKER**  
Elementary and Secondary Campuses  
(Potential Openings)

**\*\*\*All applicants must complete the accompanying Job Match Profile for full consideration\*\*\***

#### MINIMUM QUALIFICATIONS

- High School Diploma or General Equivalency Diploma (GED)
- Minimum 1 year food service experience preferred in an institution or commercial establishment
- Must pass a Human Performance Evaluation (Physical Evaluation)
- Must have satisfactory outcome of fingerprinting check prior to starting employment. Non-refundable fee paid by employee.

#### SPECIAL KNOWLEDGE/SKILLS/ABILITIES

- Knowledge of kitchen equipment and food production procedures.
- Ability to understand and follow instructions with standardized recipes, food preparation and safety procedures.
- Ability to operate large and small kitchen equipment and tools.
- Ability to perform basic arithmetic operations.
- Ability to promote teamwork and interaction with fellow staff members.
- Ability to maintain personal appearance and hygiene.

#### ESSENTIAL FUNCTIONS

1. Prepare and serve quality food according to meal schedules, uniform recipes, departmental policies and procedures.
2. Practice and promote portion control and proper use of leftovers.
3. Store and handle food items and supplies and maintain a clean and organized storage and worksite area.
4. Operate tools and equipment according to prescribed safety standards.
5. Follow established procedures to meet high standards of cleanliness, health/safety and reports any conditions that are not correctable to supervisor immediately.
6. Help record food requisitions and order necessary supplies.
7. May handle and record cashier functions accurately.
8. Perform other duties as assigned.

#### PHYSICAL DEMANDS/WORKING CONDITIONS

Lifts/carries 10–35 pounds frequently, 35–40 pounds occasionally, more than 40 pounds infrequently with assistance. Pushing/pulling 10-20 pounds sporadically. Continual standing, walking; frequent stooping, bending, kneeling, and climbing (ladder), exposure to extreme hot and cold temperatures.

**REPORTS TO:** Food Service Manager

**TYPE OF ASSIGNMENT:** Full-Time, Non-Exempt

**MINIMUM HOURLY RATE:** \$8.80

**WORK DAYS:** 190

**PAY GRADE:** F1

**NORTHSIDE INDEPENDENT SCHOOL DISTRICT OFFERS EXCELLENT FRINGE BENEFITS!**

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**Internal Applicants** – Submit a [Job Match Profile](#) form (click on link or available in Human Resources Office.)

**External Applicants** – Submit a completed [Application for Auxiliary and Classified Employment](#) and [Job Match Profile](#) form (click on link or available in Human Resources.) ALSO copies of required credentials to support the qualifications as posted in the job announcement must be submitted to Human Resources at time of application.

*Only those persons who meet the minimum qualifications as posted, and submit a completed application for employment, with supporting credentials will be considered for the position. The complete application packet should be submitted/mailed to:*

**Northside ISD  
Human Resources  
5617 Grissom Road  
San Antonio, TX 78238**

rev. 06-08 PL